

# **Mount Morris Library**

121 Main Street

Mount Morris, New York 14510

## **Library Services for People with Disabilities Policy**

The Mount Morris Library Association recognizes that people with disabilities are a large and neglected minority in the community and are severely underrepresented in the library profession. Disabilities cause many personal challenges. In addition, many people with disabilities face economic inequity, illiteracy, cultural isolation, and discrimination in education, employment and the broad range of societal activities.

This library will, to the best of its ability, use strategies based upon the principles of universal design to ensure that library policy, resources and services meet the needs of all people. Our goal is to ensure that every individual will have equal access to library resources. We will provide individuals with disabilities extended loan periods, waived late fees, extended reserve periods, reference services by mail or email, home delivery service, remote access to the OPAC, and remote electronic access to library resources.

### **Facilities**

The ADA requires that both architectural barriers in existing facilities and communication barriers that are structural in nature be removed as long as such removal is "readily achievable." (i.e., easily accomplished and able to be carried out without much difficulty or expense.)

The ADA regulations specify the following examples of reasonable structural modifications: accessible parking, clear paths of travel to and throughout the facility, entrances with adequate, clear openings or automatic doors, handrails, ramps and elevators, accessible tables and public service desks, and accessible public conveniences such as restrooms, drinking fountains, public telephones and TTYs. Other reasonable modifications may include visible alarms in rest rooms and general usage areas and signs that have Braille and easily visible character size, font, contrast and finish.

One way to accommodate barriers to communication, as listed in the ADA regulations, is to make print materials available in alternative formats such as large type, audio recording, Braille, and electronic formats. Other reasonable modifications to communications may include providing an interpreter or realtime captioning services for public programs and reference

services through TTY or other alternative methods. The ADA requires that modifications to communications must be provided as long as they are "reasonable," do not "fundamentally alter" the nature of the goods or services offered by the library, or result in an "undue burden" on the library.

## **Collections**

Library materials must be accessible to all patrons including people with disabilities. Materials must be available to individuals with disabilities in a variety of formats and with accommodations, as long as the modified formats and accommodations are "reasonable," do not "fundamentally alter" the library's services, and do not place an "undue burden" on the library. Examples of accommodations include assistive technology, auxiliary devices and physical assistance.

Within the framework of the library's mission and collection policies, public, school, and academic library collections should include materials with accurate and up-to-date information on the spectrum of disabilities, disability issues, and services for people with disabilities, their families, and other concerned persons. Depending on the community being served, libraries may include related medical, health, and mental health information on legal rights, accommodations, and employment opportunities.

## **Assistive Technology**

Well-planned technological solutions and access points, based on the concepts of universal design, are essential for effective use of information and other library services by all people. Libraries should work with people with disabilities, agencies, organizations, and vendors to integrate assistive technology into their facilities and services to meet the needs of people with a broad range of disabilities, including learning, mobility, sensory and developmental disabilities. Library staff should be aware of how available technologies address disabilities and know how to assist all users with library technology.

*Adopted and Approved by the Mount Morris Library Board of Trustees – February 8, 2021*