

Mt. Morris Library Board Minutes

Monday, November 8, 2021

6 PM

Meeting called to order 6:02 PM

Trustees present: Stephanie Gehrig, President, Joanne Privitera, VP, Gary Moore, Colleen Procter

Trustees absent: Jon LaDelfa, Chuck DiPasquale

Others present: Kelly Deltoro-White, Director

Secretary's Report from September

- Motion to accept: Gary Moore, 2nd: Joanne Privitera - motion carried

Treasurer's Report none

- Kelly sent letter to Supt. Bump at MM School requesting payment
- 2021-2022 Budget
 - Need to create line item for "professional training and travel"

Director's Report

- Motion to accept: Joanne Privitera, 2nd: Colleen Procter - motion carried

Old Business

- MRB
 - Motion to send payment to MRB in the amount of \$1,100 upon receipt of all paperwork that belongs to MM Library by Gary Moore, 2nd: Joanne Privitera - motion carried
 - Kelly will email Scott Bova
- Needs Assessment
 - Kelly is "cataloging" the community to gather information from various involved community members
- Update on lights
 - RG&E will upgrade lights for overall future savings of about \$600/year. Motion to accept proposal by RG&E by Gary Moore, 2nd: Joanne Privitera - motion carried
- Roof drain - still need to have Joel Longhini put a camera down drain

New Business

- Water leaking into basement, visible around the furnace
 - Motion to purchase a new dehumidifier up to \$275.00 by Gary Moore, 2nd: Colleen Procter - motion carried
- Facility equipment - large mailbox, additional camera and/or light @ back door
 - Kelly will research the cost for a new mailbox and camera for the back door
 - Stephanie will talk with Tim Howe about installing new motion light in parking lot
- Policies
 - PLS Free Direct Access Policy
 - Motion by: Joanne Privitera, 2nd: Gary Moore - motion carried

- Hero Act Policy
 - Motion by: Colleen Proctor, 2nd: Joanne Privitera - motion carried
- A packet of policies provided Kelly Deltoro-White to be reviewed and approved at the December meeting
- Update on staffing - things are going well
- Update on library hours - patrons are pleased with extended hours
- Minimum Wage impact
 - Need to discuss increasing clerks' hourly wage because of increased minimum wage (\$13.20)

Programming Updates

- Programming by appointment
- Summer reading next year is "Oceans of Possibility"
 - Kelly is looking at various community grants to help pay for programs

Other items:

- Rotary will use front lawn for Christmas tree display
- Holiday Gathering
 - Tray of cookies by Gary, paper products by Colleen, punch by Stephanie/Joanne

Motion to Adjourn by: Colleen Proctor, 2nd by Joanne Privitera at 7:10 PM - motion carried

NEXT MTG: Monday, **December 6th** at 6 PM

* denotes vote items