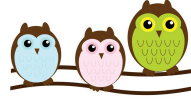


# Mt. Morris Library Board Minutes

Monday, May 9, 2022

6 PM



<https://mountmorrislibrary.org>

Trustees present: C. Young, G. Moore, C. Proctor, J. Privitera, and S. Gehrig

Trustees excused: J. LaDelfa

Meeting called to order by President Gehrig at 6pm

## Secretary's Report \*

- Motion to approve with correction of adding J. Privitera to excused member list by G. Moore, 2nd by C. Young - carried

## Treasurer's Report \* (tabled)

## Director's Report \*

- Motion to approve by J. Privitera, 2nd by C. Proctor - carried

## Old Business

- MRB update
  - Reviewed total amount already paid to MRB
  - Motion to have Kelly send a certified letter to MRB detailing payments made by G. Moore, 2nd by C. Proctor - carried
- Trustee Education requirement
  - Reviewed 2 hour yearly educational requirement and yearly Sexual and Workplace Harassment requirements
    - Kelly will look into having a training at one of our meetings

## New Business

- Resignation
  - Motion to approve with regret the resignation of Chuck DiPasquale by G. Moore, 2nd by J. Privitera - carried
- Fine Free
  - Motion to approve removing fines for overdue books made by G. Moore, 2nd by J. Privitera - carried
    - We still collect fees for lost books
- Half-time Youth Coordinator
  - Would eventually like this position to be added to our Strategic Plan which will be updated after survey
- Causewave Survey
  - \$3200 grant awarded to have the group create, administer, and evaluate information
    - This info will help to update the Library's Strategic Plan which needs to be done by the end of this year
- Annual Report \*
  - Motion to accept Annual Report by G. Moore, 2nd by C. Proctor - carried
- Policies
  - Code of Ethics
    - We will look at our June meeting

### **Programming Update**

- Children's programs
  - Special events and weekly programs organized by Dawn Crawford are going well. Easter Egg Hunt was well attended
    - McDonald's donated many items for this event
- Summer Library Program
  - Program is shaping up nicely. Again, Dawn Crawford is doing a nice job. Performances will be Tuesday evenings and Saturdays will have special library activities.
  - Dawn is looking to really increase participating

### **Friends Update**

- Grow Livingston County Grant awarded for a new front lawn sign. It will be 4'x5' and sandblasted. Look at having a light, solar or electric, to shine on it. Kelly has looked at Custom Craft Signs in Dansville to complete it. Two Adirondack chairs will be added
  - Motion by C. Young, 2nd by J. Privitera to move ahead with sign - carried

### **Other items:**

- Discussion about freshening up library walls to make space more inviting. C. Young suggested putting vinyl on walls instead of paint. Will cover more and be durable. He will reach out to someone he knows that does this.
- Discussion about our copier - the one we got in fall of 2020 does not have a warranty, is refurbished, and is not large enough for jobs. We can lease from Toshiba for about \$126/month which is cheaper than the amount we're paying a month on ink alone.
  - Motion to enter into a contract with Toshiba by G. Moore, 2nd by C. Young - carried
- Update information in Disaster Plan: add Village vs. Town and update phone number of Harding Plumbing and Cooling

Motion to enter into Executive Session at 7:18pm to discuss personnel by G. Moore, 2nd by J. Privitera - carried

Motion to exit Executive Session at 7:53pm by C. Proctor, 2nd by J. Privitera - carried

Motion made to advertise in MM Shopper for open board seat by C. Young, 2nd by J. Privitera - carried

Motion to Adjourn at 7:56pm by C. Proctor, 2nd by G. Moore - carried