

# Mt. Morris Library Board Minutes

## Monday, November 21, 2022



Meeting called to order by President S. Gehrig at 6:00 PM

Trustees present: Stephanie Gehrig, Gary Moore, Joanne Privitera, Colleen Proctor, Ro Rudney, Donna Todd, and J. LaDelfa

Others present: Kelly Deltoro-White, Director

Motion to approve September 11, 2022 Minutes made by G. Moore, 2nd by C. Proctor - Motion carried (7 ayes)

Motion to approve Treasurer's Report by D. Todd, 2nd by J. Privitera- Motion carried (6 ayes, 1 abstain [JL])

Motion to approve Director's Report by G. Moore, 2nd by D. Todd - Motion carried (7 ayes)

### Presentation

- Motion to watch Sexual Harassment Training Video by G. Moore, 2nd by J. LaDelfa - Motion carried (7 ayes)

### Old Business

- Building Updates
  - Basement Dehumidifier working well
  - Outside painting looks nice
    - Cost reimbursed from a Livingston County Capital Improvement Grant

### New Business

- Resignation: Motion to accept Kelly Deltoro - White's resignation with regret effective December 31, 2022 by J. Privitera, 2nd by J. LaDelfa (7 ayes) - Motion carried
- TOTAL GROUND CARE
  - Motion to approve the rate increase **effective January 1, 2023** from \$13.20 to \$20/hour for cleaning by Cam Smith by J. LaDelfa, 2nd G. Moore - Motion carried (7 ayes)
- Voting of Policies
  - Bi-Laws
    - Motion made by J. LaDelfa, 2nd by G. Moore to add a Book Review Committee to approve purchases made by Director: (2 ayes, 5 nays) Motion defeated
    - Motion to approve Bi-Laws as presented by J. Privitera, 2nd by G. Moore - Motion carried (6 ayes, 1 nay)
  - Open Meeting Public Comment Policy
    - Motion to accept Open Meeting Public Comment Policy by D. Todd, 2nd by C. Proctor - Motion carried (7 ayes)
  - Internal Social Media Policy
    - Discussion about posting on website and about who decides what is posted
    - Motion to accept Internal Social Media Policy as presented by J. Privitera, 2nd by C. Proctor - Motion carried (6 ayes, 1 nay [JL])
  - External Social Media Policy
    - Motion to accept External Social Media Policy by D. Todd, 2nd by J. Privitera - Motion carried (7 ayes)
  - Public Creation of Recorded Visual Media on Library Property Policy
    - Motion to accept Public Creation of Recorded Visual Media on Library Property Policy by G. Moore, 2nd by R. Rudney - Motion carried (7 ayes)
  - Trustee Ethics Statement - TABLED
    - Discussion regarding wording by J. LaDelfa. For example, suggestion to replace disrespectful with civilly. He will email S. Gehrig ideas for wording before the next meeting. Both versions will be presented for vote

- Conflict of Interest Policy Disclosure Statement - TABLED until next meeting.
- Long Range Plan
  - Motion to accept Long Range Plan 2022 - 2027 by J. Privitera, 2nd by G. Moore - Motion carried (7 ayes)

### **Programming Update**

- Weekly Storytime
  - Dawn continues to offer new and interesting programs for both young and older children. Reaction has been extremely positive. Winter Break programs are being developed. Dawn also serves as representative on Be Well Mt. Morris.
- Special programs
  - Halloween was a huge success; over 400 children visited. Discarded children's books that were given away.

### **Library Friends Update**

- Friends provided candy for Halloween and are working on Christmas Fundraiser

### **Executive Session**

- Motion to enter Executive Session to discuss personnel by G. Moore, 2nd by C. Procter - Motion carried (7 ayes)
- Motion to exit Executive Session by G. Moore, 2nd by J. LaDelfa - Motion carried (7 ayes)
  - Motion to approve Sharon Stanley as Interim Director effective January 1, 2023, with a pay rate of \$20/hour for up to 35 hours/week by J. LaDelfa, 2nd by G. Moore - Motion carried (7 ayes)
    - Sharon will meet with Kelly at the end of December to review current procedures
- Motion to allow S.Gehrig to create advertisement to be placed in Genesee Valley Pennysaver by G. Moore, 2nd by J. LaDelfa - Motion carried (7 ayes)
  - This may include working with Jerry Rolison at the Mt. Morris Shopper

Motion to Adjourn by G. Moore, 2nd by D. Todd at 7:55 PM - Motion carried (7 ayes)

NEXT MTG: Monday, **December 12, 2022** at 6 PM

